

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, JUNE 19, 2023

The Lafayette County School Board convened in regular session, Tuesday, June 19, 2023 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Mrs. Leenette McMillan-Fredriksson, School Board Attorney; and School Resource Sgt. Jacquelyn Clark. Mrs. Amanda Hickman, Chairperson was not present. Administrators present were Mr. Stephen Clark, Director of Support Services; Mrs. Tammi Maund, Director of Finance; and Mrs. Alissa Hingson, Director of Teaching and Learning Services.

#### **CALL TO ORDER**

Mrs. Marion McCray called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **1. ADOPTION OF AGENDA**

Mrs. Marion McCray asked for a motion to adopt the agenda. On a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver, the agenda was unanimously adopted.

#### **2. APPROVAL OF MINUTES**

The Minutes from the May 16, 2023 regular school board meeting were unanimously approved after a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.

#### **3. CONSENT ITEMS**

The consent agenda items listed below were recommended for approval by Superintendent Edwards. Mr. Jeff Walker moved to approve all consent items as recommended by the Superintendent. Mr. Darren Driver seconded the motion, which was unanimously approved. These items are as follows:

3.01 Approve LES fundraisers for the 2023-2024 school year

## **4. ACTION ITEMS**

**4.01 SCHOOL BOARD APPROVES PERSONNEL ITEMS** – Mr. Taylor McGrew moved to approve the following personnel items, as recommended by the Superintendent. Mr. Darren Driver seconded the motion. The vote for approval was unanimous.

### **Instructional Personnel Recommendations 2023-2024**

#### **Adult Education Personnel for 2023-2024**

Billy Shows ABE and GED Teacher (part-time)  
Dana Putnal- ABE and GED Teacher (part-time)  
Lisa Hancock- Adult Ed/GED Testing Coordinator (part-time)  
Sunny Wimberley- Substitute Teacher (part-time)  
Daryl Fletcher- Substitute Teacher (part-time)

### **Non-Instructional Personnel Recommendations 2023-2024**

#### **SECRETARIES, BOOKKEEPERS, PARAPROFESSIONALS, AND SWITCHBOARD**

Amanda Byrd, Secretary/Data Entry Clerk – 10 month  
Brandee Byrd, Parapro – 9 month  
Adria Douglass, Parapro – 9 month  
Kristy Garrard, Secretary – 12 month  
Lucie Gresham, Receptionist/Switchboard Operator – 10 month  
Brooke Dickerson, Bookkeeper – 12 month  
Amanda Gibson, Bookkeeper – 10 month  
Elizabeth Byrd, Secretary/Data Entry Clerk – 10 month  
Pam Cornell, Parapro – 10 month  
Charles Wood, Parapro – 9 month  
Maria Huerta, Parapro – 9 month  
Deanna Land, Parapro – 9 month  
Heather Simpson, Parapro – 9 month  
Jenene Starling, Parapro – 9 month  
Janna Walker, Secretary – 12 month  
April Williams, Parapro – 9 month  
Maria Wimberley, Parapro – 9 month  
Nikki Wimberly, Parapro – 10 month  
Becky Fletcher, Parapro – 10 month  
Zoie Musgrove, Parapro – 9 month  
Courtney Cornell, Parapro – 9 month  
Phillip Ross Smith, Parapro – 9 month  
Holly Melland, Parapro – 9 month  
Jamie Paul, Parapro- 9 month  
Dixie Tanner, Parapro- 9 month  
Ciana Hill, Parapro- 9 month

- Approve Kimberly Law for reappointment as a Licensed Mental Health Counselor for the 2023-2024 school year.
- Approve Amber Mathis for a Food Service Worker (part-time) position at Lafayette Elementary School for the 2023-2024 school year.
- Approve Sydney Byrd for the PE Paraprofessional position at Lafayette High School for the 2023-2024 school year.
- Approve Irais Luna for a Paraprofessional position at Lafayette Elementary School for the 2023-2024 school year.
- Recommendations- Extra Duty- Approve the following individuals for extra duty as needed for the 2023-2024 school year: Tim Hanson, Sandra Newcomb
- Recommendations- Volunteer- Approve David Collins as a volunteer at Lafayette Elementary School pending cleared background for the 2023-2024 school year.

- Recommendations- Volunteer- Approve Vanessa Murphy Roberson as a volunteer pending cleared background for the 2023-2024 school year. She will be assisting with the Girls Basketball program

**FOOD SERVICE** (9 month position)

Vivian Taule, Manager  
 Dana George  
 Guadalupe Hernandez  
 Lisa Hunt  
 Gloria Johnson  
 Tonya Lee  
 Tensy Robinson  
 Deborah Gordon  
 Kimberly Meyer (part-time)  
 Harold Lebo (part-time)

**CUSTODIANS** (9 month position)

Mary Bunner  
 Angie Wilson  
 Sabrina Gilbert  
 Marilu Garcia Vargas  
 Sabrina Craig  
 Danielle Peterson

**MAINTENANCE** (12 month position)

Wade Ducksworth  
 Ehrin Beach  
 Timothy McCray  
 Ross Wimberley

**TRANSPORTATION DEPARTMENT**

Jason Troutman, Asst. Mechanic – 12 month  
 Terrill Murphy, Head Mechanic – 12 month

**BUS DRIVERS** (9 month position)

Barbara Folds  
 Adria Douglass  
 Sherry Byrd  
 Shannon Homan

**DISTRICT OFFICE STAFF** (12 month position)

Dana Jackson, Accounts Payable/Inventory Clerk  
 Katy Jo Land, District Bookkeeper  
 Melissa Dicks, Secretary to Supt. & School Board  
 Debra Riley, Payroll/Purchasing Clerk

Amber Mathis  
Danielle Sims  
Andrea Smith

Amy Sullivan, Data Entry Clerk  
April Young, Secretary

**4.01 (2) Notice of DROP Participation**– The following employee has applied to participate in the Deferred Retirement Option Program: William Shows, Teacher.

**Notice of DROP Participation**– The following employee has applied to participate in the Deferred Retirement Option Program: Susanne Hanson, MTSS Coordinator.

**4.01 (3) Resignation** – Accept letter of resignation from Summer Livingston, LHS Custodian, effective May 25, 2023.

**Resignation** – Accept letter of resignation from Carla Brock, Bus Driver, effective June 30, 2023.

**4.01 (4) Approve request for “Illness in the Line of Duty” Leave**- Approve Wade Ducksworth, Maintenance, for 8.0 hours of ILD leave for May 4, 2023.

#### **4.02 SCHOOL BOARD APPROVES COOPERATIVE AGREEMENT WITH MERIDIAN BEHAVIORAL**

**HEALTHCARE** – An Agreement with Meridian Behavioral Healthcare, Inc. was presented for the School Board’s review and approval. Mr. Jeff Walker moved to approve the updated agreement with Meridian. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Agreement on file in district office)

**4.03 SCHOOL BOARD APPROVES MOBY MAX AGREEMENT-** Mr. Taylor McGrew moved to approve the Moby Max Agreement. Mr. Jeff Walker seconded the motion, which was unanimously approved. (Agreement on file in district office)

**4.04 SCHOOL BOARD APPROVES EDMENTUM AGREEMENT-** Mr. Jeff Walker moved to approve the Moby Max Agreement. Mr. Taylor McGrew seconded the motion, which was unanimously approved. (Agreement on file in district office)

**4.05 PROJECT PRIORITY LIST** – The Project Priority List for Lafayette School District was presented for the School Board’s review and approval. Following discussion, Mr. Taylor McGrew moved to approve the Project Priority List. Mr. Darren Driver seconded the motion, which was unanimously approved.

#### **4.06 SCHOOL BOARD APPROVES NEFEC PROFESSIONAL LEARNING CATALOG – Mrs. Alissa**

Hingson presented the NEFEC Professional Learning Catalog for the School Board Members to review. Following discussion, Mr. Jeff Walker moved to approve the Professional Learning Catalog for 2023-2024. Mr. Darren Driver seconded the motion. The vote for approval was unanimous. (Professional Learning Catalog on file in district office)

#### **4.07 LES FIELD TRIP REQUESTS APPROVED FOR 2023-2024 – A list of field trip requests submitted by LES**

for the 2023-2024 school year was presented for the School Board's approval. The field trip requests were unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Jeff Walker. (List of field trips on file in district office)

#### **4.08 FLORIDA SCHOOL LABOR RELATIONS SERVICE, INC. ANNUAL MEMBERSHIP DUES**

**APPROVED** - Mr. Taylor McGrew moved to approve the payment of the 2023-2024 annual membership dues for the Florida School Labor Relations Service, Inc. (FEN). Mr. Darren Driver gave the second. Motion carried unanimously. (On file in district office)

#### **4.09 SCHOOL BOARD APPROVES NFC DUAL ENROLLMENT PORTAL MOU-** On a motion by Mr. Jeff Walker

and a second by Mr. Taylor McGrew the School Board unanimously approved the North Florida College Dual Enrollment Portal Memorandum of Understanding. (mou on file in district office)

#### **4.10 SCHOOL BOARD APPROVES DUAL ENROLLMENT ARTICULATION AGREEMENT WITH NORTH**

**FLORIDA COLLEGE-** Mr. Darren Driver moved to approve the Dual Enrollment Articulation Agreement with North Florida College, Madison, FL. Mr. Taylor McGrew seconded the motion, which was unanimously approved. (Agreement on file in district office)

#### **4.11 ANNUAL SCHOOL HEALTH REPORT APPROVED-** On a motion by Mr. Taylor McGrew

and a second by Mr. Darren Driver, the 2022-2023 Annual School Health Report was unanimously approved.

**4.12 SCHOOL BOARD APPROVES HOLD HARMLESS AGREEMENT WITH FDC- MAYO CI-** Mr. Stephen Clark, Director of Support Services reviewed the agreement. After discussion, Mr. Jeff Walker moved to approve the Hold Harmless Agreement with Florida Department of Corrections- Mayo Correctional Institute. Mr. Darren Driver seconded the motion. The vote for approval was unanimous. (Agreement on file in district office)

**4.13 SCHOOL BOARD APPROVES HOLD HARMLESS AGREEMENT WITH FDC- MADISON CI-** Mr. Stephen Clark, Director of Support Services reviewed the agreement. After discussion, Mr. Jeff Walker moved to approve the Hold Harmless Agreement with Florida Department of Corrections- Madison Correctional Institute. Mr. Darren Driver seconded the motion. The vote for approval was unanimous. (Agreement on file in district office)

**4.14 HUMAN RESOURCES JOB DESCRIPTION-** After much discussion, a motion was made by Mr. Taylor McGrew to take a vote on approving the Human Resources Job Description. Mr. Taylor McGrew- yes; Mr. Jeff Walker- yes; Mr. Darren Driver- no; and Mrs. Marion McCray- no. Action Item 4.14 did not pass and was therefore not approved.

**4.15 SCHOOL BOARD APPROVES THE LES STUDENT/PARENT HANDBOOK 23-24-** After discussion, a motion was made by Mr. Taylor McGrew to take a vote on approving the Lafayette Elementary School Student/Parent Handbook for the 2023-24 school year. Mr. Taylor McGrew-yes; Mr. Jeff Walker- yes; Mrs. Marion McCray- yes; and Mr. Darren Driver- no. Motion carried with a vote 3 to 1. Action Item 4.15 passed and was approved.

**4.16 SCHOOL BOARD APPROVES BUDGET AMENDMENTS –** The budget amendment named below was unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver: *Contracted Program Fund No. 11.*

## **5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Report on Internal Funds

5.02 Financial Statement

5.03 May Invoices 2023

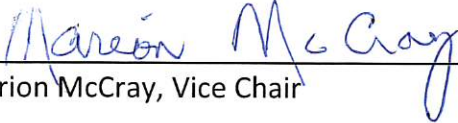
5.04 Supplemental Position Recommendations


**6. CITIZEN INPUT**

There was no citizen input today.

**ADJOURNMENT**

With business complete, Mr. Taylor McGrew made the motion to adjourn the meeting. Mr. Darren Driver gave the second. The meeting was adjourned at 6:55 p.m.

  
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Marion McCray, Vice Chair

ATTEST:   
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Robert Edwards, Superintendent  
and Secretary to the School Board