

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, MAY 20, 2014

The Lafayette County School Board held a workshop on Tuesday, May 20, 2014 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. The following items were discussed:

#### LHS Drop-off/Pick-up Lines

The LHS drop-off/pick-up lines were discussed. As discussed in previous workshops, it was noted that traffic is highly congested during these times. Relocating the pick-up line to the circle around the bus garage that runs in front of the gym was discussed at length. Cars would be able to exit to the right by the district office or could come out onto Hwy 27. It was felt that this may be safer for our students, staff, and visitors. Since there is no real cost involved in making this change, the Board thought it would be a good idea to try it out to see how it works.

Darren Driver also suggested that we have the Department of Transportation or Sheriff Lamb look at the situation to see if they may have a better solution.

#### Technology Needs

Superintendent Edwards talked with the Board about the district's technology needs. He stated that he will be recommending approval of a Technology Coach position and job description which he shared with board members. Mr. Edwards noted that the Technology Coach position was recommended by the FADSS Management Study Team last year when they visited our school district. The main purpose of the Educational Technology Coach would be to work with teachers and facilitate

the integration of technology into teaching and learning by developing and conducting training on application software products; maintaining training facility resources and equipment; providing input and recommendations regarding software purchases; providing input into school and district technology plans; and providing input/insight on ways to increase teachers' use of technology as it positively impacts student performance in the classroom. With the continuing increase of digital technology in the classroom (Edgenuity, Performance Matters, My Big Campus, etc.), the Technology Coach would be the bridge between the IT Department and teachers. The Technology Coach could offer day to day support for our teachers, administrators, and staff. Discussion continued regarding the necessary qualifications for this position as well as how the position would be funded. This item will be presented for the Board's approval at the regular meeting following the workshop.

**Band/Music Program**

Dale Croft, Music/Band Director, met with the School Board concerning the music/band program for the 2014-2015 school year. Mr. Croft presented each board member with a handout outlining the important roles Gabriel "Gabe" Lake has played in the LHS Music Department as a student at LHS (Handout on file with Supplemental Minutes). It was noted that Gabe is a senior and will graduate next week. Mr. Croft requested that the School Board consider hiring Gabe as a "Graduate Assistant" to the LHS Music Department for the 2014-2015 school year. Mr. Croft stated that Gabe would be paid minimum wage for three hours a day, five days per week. The Board discussed this request and was given the opportunity to ask questions. Board members agreed that Finance Director, Tammi Maund, will need to take a close look at the budget for next year before a decision can be made concerning this request. The possibility of making this a monetary scholarship opportunity through the Music/Band Program was also mentioned as an option. The scholarship application could

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stipulate that the recipient would serve as an assistant to Mr. Croft during the scholarship period.

**Adjourn**

With all items discussed, Mrs. Amanda Hickman declared the workshop adjourned at 6:00 p.m.

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Amanda Hickman, Chairperson

ATTEST:



\_\_\_\_\_  
Robert Edwards, Superintendent  
and Secretary to the School Board

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **REGULAR MEETING, MAY 20, 2014**

The Lafayette County School Board convened in regular session Tuesday, May 20, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Mike Harris gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **CITIZEN INPUT**

**Linda Partney Addresses School Board** – Ms. Linda Partney addressed the School Board on behalf of the Lafayette County Chamber of Commerce. She explained that the Chamber is presently seeking monetary sponsorship for the county's 4<sup>th</sup> of July fireworks exhibition on Friday, July 4, 2014, to be held at the Edward Perry Sports Complex. Ms. Partney added that the total cost for the event, including purchase of the fireworks and rental of the launching equipment, is \$5,000.00. She stated that the Chamber has donated \$1,500.00 and that the County Commissioners, Town of Mayo, Courthouse Officials, as well as private individuals, have also donated. Ms. Partney concluded by saying that the Chamber would be grateful for any sponsorship funds that the School Board can donate to support the fireworks event. The School Board thanked Ms. Partney for her presentation and will take this request into consideration.

**RECOGNITIONS/PRESENTATIONS**

**STUDENTS OF THE MONTH** – The students named below were recognized for being selected

*Student of the Month* for May 2014:

LES (K-2) – Kayla Wimberley      LMS – Oshean Simpson  
LES (3-5) – Trent Lawson      LHS – Elisha Molina

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**FFA AG MECHANICS TEAM** – The following students were recognized for placing fourth in the state in the FFA Ag Mechanics competition held at Ridge Technical School in Winter Haven, Florida on May 3, 2014: Dwight Edmonds, Brandon Timberlake, Ryan Lee, and Walker Lawson.

Tori Lyons, FFA Adviser, explained that each team member was awarded a \$5,000.00 scholarship to University of Northwestern Ohio. It was also noted that Dwight Edmonds was the highest scoring individual of the contest. The Superintendent and School Board congratulated these students for their outstanding achievement.

**1. ADOPTION OF AGENDA**

The agenda was unanimously adopted following a motion by Mrs. Reba Trawick and a second by Mr. Tim Pearson.

**2. APPROVAL OF MINUTES**

The Minutes of the April 15 and April 28, 2014 school board meetings were unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Tim Pearson. (Minutes to be typed in Minute Book)

**3. CONSENT ITEMS**

Mrs. Reba Trawick moved to approve all consent items as recommended by the Superintendent.

Mr. Tim Pearson gave the second. Motion carried unanimously. These items are listed below:

3.01 Personnel: (a) Notice of Retirement/Resignations – Approved notices of retirement from the following employees:

Janis Land, Teacher, will retire on June 30, 2014

Natalie Wisdahl, Teacher, will retire as of June 30, 2014

Walter Bell, Network Administrator, will retire on August 1, 2014

*Resignations:* Betty Ray, Teacher, submitted letter of resignation effective at the end of the 2013-2014 school year

Becky Swain, Teacher, submitted resignation letter effective June 30, 2014

(b) Recommendations – Administrators – Approved the following administrators for the 2014-2015 school year:

Stephen Clark – Assistant Principal, Lafayette High School

Danny Glover, Jr. – Principal, Lafayette Elementary School

Stewart Hancock – Principal, Lafayette High School

Gina Hart – Director of Teaching and Learning Services

Tammi Maund – Director of Financial Services

Connie Pearson – Assistant Principal, Lafayette Elementary School

Joey Pearson – Director of Support Services

Adam Walker – Network Manager

Recommendations – Instructional Personnel for 2014-2015

***Professional Services Contract Personnel for 2014-2015 school year:***

Sandy Bass	Karen Byrd	Karen Callis	Brittany Camielle
Kacia Colson	Jackie Fike	Kim Fletcher	Francene Folsom
Tammy Guyton	Lisa Hendrick	Marilyn Israel	Brenda Jackson
Leah Jackson	Deborah Johnson	Amy Knight	Heather Laemmle
Monica Land	Becky Long	Angie McCray	Ruby McCray
Margarette Milton	Heather Ogburn	Joy Padgett	Alicia Prine
Jeff Scott	Melissa Shaw	Lorri Swafford	Sunny Wimberley
Lisa Walker	Cheryl Bell	Jimmy Blankenship	Sheilah Broughton
Joycelyn Cook	Linda Driver	Derek Garland	Kateesh Hamlin
Lisa Hancock	Susanne Hanson	Mike Harris	Emily Beach
Mary Anne McCray	Cindy McCray	Chad Lyons	Ray Steen
Melissa Hewett	Mary Koon	Sonya Koon	Sonya Land
Connie Powers	Cathy Palomino	Billy Shows	Daryl Fletcher
Lori Sadler	Melissa Law	Tracy Kerby	Jamie Fike

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Alissa Hingson                      Debra Singletary                      Becky Sharpe                      Teresa Hamm

***Annual Contract Personnel for 2014-2015 school year:***

Jerod Brock	Kim Edwards	Shawn Jackson	Angie Perry
Teodora Celedon	Lisa Newman	Josh Akers	Brittany Jackson
Tori Lyons	Hannah Clark	Tim Hanson	Keathley Lawson
Kathy McCray (part-time)			
Irene Calhoun (part-time)			

***Adult Education Personnel for 2014-2015 school year:***

Kathy McCray, ABE and GED Teacher (part-time)  
Irene Calhoun, ABE and GED Teacher (part-time)  
Shawn Jackson, ABE and GED Teacher for jail, recruitment, substitute (part-time)  
Billy Shows, Recruitment and substitute (part-time)  
Emily Beach, Online GED and TABE Examiner, Registration, Career Pathways (part-time)

**Recommendations – Instructional Personnel – LES**

Approved Connie Powers for the Reading and Math Teacher Tutor position at LES for the 2014-2015 school year. Mrs. Powers will transfer from her teaching position at LHS.

Approved Monica Land for the position of Teacher Support Colleague at LES for the 2014-2015 school year. This position will be included with her current position as LES Reading Coach.

Approved Jackie Jackson for a teaching position (Fourth Grade) at LES for the 2014-2015 school year.

**Recommendations – Instructional Personnel – LHS**

Approved Lori Sadler for the position of high school English Teacher at LHS for the 2014-2015 school year.

Approved Alissa Hingson for the position of Reading Coach/Teacher Support Colleague at LHS for the 2014-2015 school year.

Approved Heather Ogburn for the position of Sixth Grade Language Arts Teacher at LHS for the 2014-2015 school year. Mrs. Ogburn will transfer from her teaching position at LES.

**Recommendations –Substitute Workers**

Approved Dale Croft as a permanent substitute teacher in Band/Music for the 2014-2015 school year.

Approved Alice Wimberley as a substitute food service worker for the remainder of the 2013-2014 school year, pending her completion of all requirements.

(c) Approved request from Joyce Hicks, Account Clerk, for family medical leave for approximately 6 weeks effective April 14, 2014.

(d) Approved requests for “illness in the line of duty” leave:

    Sylvia Sasser, Bus Driver/Custodian – 12.00 hours for April and May 2014

    Dana George, Food Service Worker – 20.50 hours for April and May 2014

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- 3.02 Approved 2014-2015 Title X, Part C Project Application: Education of Homeless Children and Youth. (Project Application on file in district office)
- 3.03 Approved Project Application: 2014-2015 Adult Education and Family Literacy Adult General Education. (Project Application on file in district office)
- 3.04 Approved Project Application: Carl D. Perkins Secondary, Section 131 Entitlement for Fiscal Year 2014-2015. (Project Application on file in district office)
- 3.05 Approved Project Application: Carl D. Perkins Rural and Sparsely Populated Areas Career and Technical Education Entitlement for Fiscal Year 2014-2015. (Project Application on file in district office)
- 3.06 Approved Meal Count Procedures for 2014-2015. (Meal Count Procedures on file in district office)
- 3.07 Approved "offer vs. serve" provision for the 2014-2015 school year. (On file in district office)
- 3.08 Approved school lunch and breakfast prices for the 2014-2015 school year. (On file in district office)
- 3.09 Approved requests for the following students to attend school in Suwannee County for the 2014-2015 school year: John Coker, Marissa Riels, Miranda Riels.
- 3.10 Approved request for Darrell "Case" Townsend to attend school in Columbia County for the 2014-2015 school year.
- 3.11 Approved request for the following student to participate in the dual enrollment program at NFCC: Lacey Swafford.

**4. ACTION ITEMS**

- 4.01 **NEW SCHOOL BOARD POLICY APPROVED FOR ADVERTISING** – Following discussion, a new school board policy – *Personal Technology and Social Media: Usage and Conduct for Lafayette County School District*, was unanimously approved for advertising on a motion by Mr. Darren Driver and a second by Mr. Tim Pearson. A public hearing will be held on this matter at the next regular school board meeting. (School board policies on file in district office)



- 4.02 **FADSS ANNUAL DUES APPROVED FOR PAYMENT** – Mrs. Reba Trawick moved to approve payment of the Florida Association of District School Superintendents Membership Dues for 2014-2015, in the amount of \$4,819.00. Mr. Tim Pearson gave the second. The vote for approval was unanimous.
- 4.03 **SCHOOL BOARD APPROVES TRIP REQUESTS** – The trip requests described below were unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker:
- a. Eighth Grade Trip to Washington, D.C. and Pennsylvania, March 19-26, 2015
  - b. Youth Crime Watch Reward Trip to Wild Adventures near Valdosta, GA, May 22, 2014
  - c. Girls Basketball Camps – June 13-15, 2014 at Stetson University in Deland, FL and June 21-22, 2014 at Jacksonville University in Jacksonville, FL
- 4.04 **SUMMER SCHOOL CALENDAR APPROVED** – The 2014 Summer School Calendar was unanimously approved on a motion by Mr. Tim Pearson and a second by Mrs. Reba Trawick. (Summer school calendar on file in district office)
- 4.05 **BID AWARDED – CONSTRUCTION MANAGEMENT SERVICES** – The firms listed below were approved to provide Construction Management Service for the school district: *Harlie Lynch Construction and Parrish McCall*. This action was taken on a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.
- 4.06 **ED. FACILITIES, FIRE SAFETY, CASUALTY, & SANITATION INSPECTION REPORTS** – The 2013-2014 Educational Facilities Fire Safety, Casualty, and Sanitation Inspection Reports were reviewed and discussed by the School Board. Following discussion, Mr. Tim Pearson moved to

approve the inspection reports. Mrs. Reba Trawick gave the second, which was unanimously approved. (Inspection Reports on file in district office)

4.07 **COMPREHENSIVE SAFETY INSPECTION REPORTS** – The school district’s 2013-2014 Comprehensive Safety Inspection Reports were reviewed and discussed. Following review and discussion, Mrs. Reba Trawick moved to approve the Annual Comprehensive Safety Inspection Reports. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Safety Inspection Reports on file in district office)

4.08 **BID EXTENSIONS APPROVED BY SCHOOL BOARD** - Mr. Tim Pearson moved to extend the following bids for one additional year, beginning July 1, 2014 through June 30, 2015. Mrs. Reba Trawick gave the second. The vote for approval was unanimous. The terms and conditions will remain the same as the original contract. They are listed below:

- (a) School Photography Services – Agreed to extend the bid with SWI Photography
- (b) Architectural Services – Agreed to extend the bid with Paul Stressing Associates
- (c) Fire Extinguisher Inspection – Agreed to extend the bid with Stafford’s Fire Extinguisher Service
- (d) LP Gas – Agreed to extend the bid with J & J Gas Company
- (e) Milk – Agreed to extend the bid with Dairyland

4.09 **NEFEC ESOL ADD-ON ENDORSEMENT PROGRAM** – On a motion by Mrs. Reba Trawick and a second by Mr. Tim Pearson, the School Board unanimously approved the NEFEC ESOL Add-On Endorsement Program Plan. (Plan on file in district office)

4.10 **NEFEC ATHLETIC COACHING ADD-ON ENDORSEMENT PROGRAM** – Mrs. Reba Trawick moved to approve the NEFEC Athletic Coaching Add-On Endorsement Program Plan. Mr.

Darren Driver gave the second. The vote for approval was unanimous. (Plan on file in district office)

4.11 **LCSB PURCHASING CARD USER MANUAL** – Tammi Maund, Director of Finance, presented the LCSB Purchasing Card User Manual. Following review and discussion, Mrs. Reba Trawick moved to approve the LCSB Purchasing Card User Manual. Mr. Jeff Walker gave the second, which was unanimously approved. Supt. Edwards advised that Mrs. Maund is still seeking to find a credit card company that will best meet the needs of the district. Once a credit card company is selected, board members will be notified if there are any changes that need to be made to the LCSB Purchasing Card User Manual. (LCSB Purchasing Card User Manual on file in district office)

4.12 **SCHOOL BOARD TABLES ITEM: APPROVAL OF TECHNOLOGY COACH POSITION/JOB DESCRIPTION** – Mrs. Amanda Hickman moved to table this item, stating that she had not had adequate time to review the job description. Mr. Jeff Walker gave the second, which was unanimously approved. This item will be put on the agenda for board action at the next school board meeting.

4.13 **BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment on a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker. (Bill list on file with Supplemental Minutes)

4.14 **BUDGET AMENDMENTS APPROVED** – The following budget amendments were unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker: *General Fund No. 6; Food Service Fund No. 2; and Contracted Program Fund No. 7.*


**5. ITEMS FOR INFORMATION**

- 5.01 Principal's Monthly Financial Report on Internal Funds.
- 5.02 LHS Discipline Report. The School Board reviewed the LHS Discipline Report for the past month, as prepared by Mr. Josh Akers, LHS Dean. There were 47 total referrals from 4/5/2014 to 5/9/14. Discipline offenses broken down by offense type were also included in the report.
- 5.03 Purchase Orders.
- 5.04 Financial Statement.
- 5.05 Darren Driver informed the Board that a wooden walking bridge had been built going into the minor league baseball field at the Edward Perry Recreational Park. Mr. Driver stated that due to safety issues, he felt the bridge should be removed and replaced with a gate. Board members agreed that this could be a safety issue. Mr. Edwards stated that he or Joey Pearson would get with Marcus Calhoun, with the County Maintenance Department, to have this matter taken care of.

**ADJOURNMENT**

With business complete, the meeting was adjourned at 7:25 p.m. on a motion by Mr. Tim Pearson and a second by Mrs. Reba Trawick.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **SPECIAL SESSION, MAY 30, 2014**

The Lafayette County School Board convened in special session on Friday, May 30, 2014 at 5:30 p.m.

Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the special school board meeting to order at 5:30 p.m.

#### **CITIZEN IN PUT**

Mike Harris, LEA President, addressed the School Board on behalf of the Lafayette Education Association regarding the Superintendent's recommendation to add a Technology Coach position. Mr. Harris presented a list of concerns regarding adding another non-teaching position to the staff. Discussion followed. The Superintendent and School Board thanked Mr. Harris and the LEA for their input. (List of LEA's concerns on file with Supplemental Minutes)

#### **ACTION ITEM**

**School Board Approves Technology Coach Position/Job Description** – Superintendent Edwards presented a power point presentation on why he believes a Technology Coach is needed in the school district. The power point addressed how a Technology Coach could help facilitate the integration of technology into teaching and learning. Much discussion was held on the various duties that a Technology Coach would perform and how this position would benefit both staff and students. Mr. Edwards also explained how this position would be funded. Following discussion, Mr. Jeff Walker moved to approve the Technology Coach position and job description. Mr. Tim Pearson gave the

second. Mr. Darren Driver and Mrs. Reba Trawick voted yea. Mrs. Amanda Hickman voted nay.  
Motion carried. (Power Point presentation on file with Supplemental Minutes)

**ITEM FOR INFORMATION**

Allied Health Assisting Program – The possibility of implementing an Allied Health Assisting Program for the 2014-2015 school year was briefly discussed. This is a vocational program where a student can earn industry certification as a CNA. It was noted that this is not a new program; Allied Health Assisting was a successful program at LHS a few years ago.

**ADJOURN**

The special session was adjourned at 6:30 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, JUNE 17, 2014

The Lafayette County School Board held a workshop on Tuesday, June 17, 2014 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **Lance Braswell And Brad Hoard Meet With School Board To Discuss Employee Benefit Programs – Dental, Vision, and Short Term Disability Insurance**

Lance Braswell with Farm Bureau Insurance, and Brad Hoard, with US Employee Benefits, met with the School Board to discuss employee benefit programs that are currently administered through NEFEC. They explained that the district is currently self-insured and could potentially continue to cost the district money above and beyond planned premiums if claims continue to rise. Mr. Hoard proposed a fully-insured benefits plan through The Standard that would save the school district on the fixed cost and would eliminate the potential of having to pay out more if claims rise. Mr. Hoard explained that they will also offer an online enrollment system so employees may enroll and/or access their benefits at any time. The plan benefits will stay virtually the same with some added benefits and save the district in premium dollars and variable cost. The School Board will make a decision on this matter at their meeting following the workshop.

#### **Other Concerns**

***Safety Issue at Recreation Park*** - Darren Driver asked about the status of the wooden walking bridge (steps) going into the minor league baseball field at the Edward Perry Recreational Park. It was noted

that the School Board discussed this at their meeting last month and felt the steps could be a safety issue and should be removed and replaced with a gate. Superintendent Edwards responded, stating that he had spoken with Marcus Calhoun, with the County Maintenance Dept., who assured him that this matter would be taken care of.


**Traffic Safety at Intersection Hwy 53 and Hwy 27** – Darren Driver informed board members that the Department of Transportation has been asked to look into traffic safety issues at the intersection of Hwy 53 and Hwy 27 near the Buckville Convenience Store. It was noted that this is a very busy intersection with no posted speed limits. Several serious/fatal accidents have occurred at this intersection in the past year or so. Superintendent Edwards advised that the school board will approve a letter to DOT requesting assistance in reviewing traffic safety at this intersection. This item will be on the June 30, 2014 agenda for school board approval.

**Adjourn**

With all items discussed, the workshop was adjourned at 5:30 p.m.

  
Amanda Hickman, Chairperson

ATTEST:

  
Robert Edwards, Superintendent  
and Secretary to the School Board



# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **REGULAR MEETING, JUNE 17, 2014**

The Lafayette County School Board convened in regular session Tuesday, June 17, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **CITIZEN INPUT**

There was no citizen input.

#### **RECOGNITIONS/PRESENTATIONS**

**RESOLUTION** - The School Board adopted a Resolution honoring the employee listed below for her dedicated service to Lafayette School District: *Lydia Kay Witt* – Retired from Lafayette School District effective February 28, 2014 after having served as an educator in the State of Florida for 34 years, 28 of which were spent in Lafayette County.

(Resolution will be typed on a separate page in the official Minute Book)

#### **1. ADOPTION OF AGENDA**

The agenda was unanimously adopted following a motion by Mrs. Reba Trawick and a second by Mr. Darren Driver.

## **2. APPROVAL OF MINUTES**

The Minutes of the May 20 and May 30, 2014 school board meetings were unanimously approved following a motion by Mr. Darren Driver and a second by Mrs. Reba Trawick. (Minutes to be typed in Minute Book)

## **3. CONSENT ITEMS**

Mrs. Reba Trawick moved to approve all consent items as recommended by the Superintendent.

Mr. Darren Driver gave the second. Motion carried unanimously. These items are listed below:

3.01 Personnel: (a) Notice of Retirement/Resignations – Approved notice of retirement from Karen Byrd, Teacher. Mrs. Bryd will retire as of June 30, 2014.

(b) Recommendations – Instructional - Approved Stephanie Brock for the ESE Pre-K teacher position at LES for the 2014-2015 school year.

Approved Tammy Guyton for the Reading and Math Teacher Tutor position at LES for the 2014-2015 school year

Approved Billy Shows for the ESE teacher position (summer school, as needed) for the 2013-2014 summer session.

Approved Lisa Hancock for the position of Instructional Technology Coach for Lafayette School District for the 2014-2015 school year.

Approved Alma Huerta for a teaching position (Spanish) at Lafayette High School for the 2014-2015 school year.

### Recommendations – Non-Instructional Personnel

Approved Marilyn Israel for the Physical Education paraprofessional position at LES for the 2014-2015 school year.

### Recommendations – Non-Instructional Personnel

Approved the Non-Instructional Personnel listed below for the 2014-2015 school year:

LAFAYETTE DISTRICT SCHOOLS  
NON-INSTRUCTIONAL PERSONNEL RECOMMENDATIONS 2014-2015

SECRETARIES, AIDES, AND SWITCHBOARD

Amanda Byrd – Parapro – 9 month  
Dana Jackson, Bookkeeper – 12 month  
Patty Frier, Secretary/Data Entry Clerk – 10 month  
Kristy Garrard – Parapro – 9 month  
Maria Huerta, Parapro – 9 month (part-time)  
Lucie Gresham, Receptionist/Switchboard Operator – 9 month  
Jessica Lee, Parapro – 9 month  
Melissa Massey, Secretary – 12 month  
Amanda Andrews, Parapro – 9 month  
Donna Clingan, Parapro – 9 month  
Pam Cornell, Parapro – 10 month  
Amy Garland, Parapro – 9 month  
Cecelia Kelley, Secretary - 12 month  
Ann Land, Parapro – 9 month  
Lorraine Prine, Parapro – 9 month  
Jenene Starling, Parapro – 9 month  
Amy Sullivan, Secretary/Data Entry Clerk – 10 month  
Janna Walker, Bookkeeper – 10 month  
April Williams, Parapro – 9 month  
Jeannette Williams, Parapro – 10 month  
Maria Wimberley, Parapro – 9 month  
Nikki Wimberley, Parapro – 9 month  
April Young, Secretary – 10 month  
Becky Barrington, Parapro – 9 month  
Drew Bell, Parapro – 9 month

FOOD SERVICE (9 month position)

Barbara Revels, Manager  
Dana George  
Gloria Johnson  
Tonya Lee  
Joyce Pittman  
Tensy Robinson  
Frances Swords  
Vivian Taule

CUSTODIANS (9 month position)

Margaret Castillo      Suzette DeGross  
Debra Lawson          Tomasa Huerta  
Catherine Pressley

MAINTENANCE (12 month positions)

Wade Ducksworth, Maintenance Technician  
Ehrin Beach  
Kevin Laminack  
Timothy McCray

TRANSPORTATION

Donald Baker, Asst. Mechanic – 12 month  
Richie Page, Head Mechanic – 12 month

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Bus Drivers (9 month position)

Cheryl Bell	Sherry Byrd
Charlene Driver	Robyn Danielle Sims
Lorraine Prine	Andrea Smith
Georgianna O'Steen	Adria Brock King
Sandy Walsingham	

DISTRICT OFFICE (12 month positions)

Joyce Hicks, Accounts Payable/Inventory Clerk  
Kanda Jackson, Bookkeeper  
Sheree Kelly, Secretary to Supt. & School Board  
Debra Riley, Payroll Clerk  
Susanne Ward, Data Entry Clerk

- (c) Approved request from Sylvia Sasser, Custodian/Bus Driver, for 2.5 hours of "illness in the line of duty" leave for May 13, 2014.
- 3.02 – Approved Agreement with Psychological Services for Schools and Families, LLC to provide school psychological services for the 2014-2015 school year. (Agreement on file in district office)
- 3.03 - Approved Contractual Agreement between Lafayette County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium. (Agreement on file in district office)
- 3.04 - Approved Title I 2014-2015 Project Application: Improving the Academic Achievement of the Disadvantaged. (Project Application on file in district office)
- 3.05 - Approved Title II, Part A, 2014-2015 Project Application: Teacher and Principal Training and Recruiting. (Project Application on file in district office)
- 3.06 - Approved Title I, Part C, 2014-2015 Project Application: Improving the Education of Migratory Children. (Project Application on file in district office)
- 3.07 - Approved Title VI 2014-2015 Project Application: Rural Education Achievement Program. (Project Application on file in district office)
- 3.08 - Approved 2014-2015 IDEA Part B and IDEA Preschool Project Application. (Project Application on file in district office)
- 3.09 - Approved request for the following students to attend school in Suwannee County for the 2014-2015 school year: Brianna Lanier, Colton Allen, Hunter Hill, Hannah Hill, Texas Sherrell, Nathan Hill, Parker Hill, Kenzi Holtzclaw, Amy Sullivan, Hanna Sullivan, Ella Sullivan

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- 3.10 - Approved request for Kale Schroeder to attend school in Taylor County for the 2014-2015 school year.
- 3.11 - Approved request for the following students to participate in the dual enrollment program at NFCC for the 2014-2015 school year: Dara Haley Fowler, Darby Pearson, Clay Jackson, Darcy Sullivan, Ryan Fredriksson, Daniel Vervisch, Joanna Perry, Marlenia Herring, Ashlyn Perry, Dixie Randolph, Kelbey Pearson, Christen Alana Wimberley, Michaela Shaw, Kole Shiver, Micah Byrd, Ben Lake, Kassidi Brady.

**4. ACTION ITEMS**

- 4.01 **NEW SCHOOL BOARD POLICIES AND REVISIONS/UPDATES APPROVED FOR ADVERTISING** – After discussion, Mrs. Reba Trawick moved to approve the following new policies and policy revisions for advertising: (1) New school board policies – *Deferred Retirement Option Program (DROP); Electronic Funds Transfers; Competitive Sales;* and (2) Revisions/updates to various School Board Policies based on legislative changes and to reflect editorial, grammatical, and citation edits. Mr. Tim Pearson gave the second, which was unanimously approved. The School Board will conduct a public hearing on this matter at the next regular board meeting. (School Board policies on file in district office)
- 4.02 **PUBLIC HEARING – ADOPTION OF NEW SCHOOL BOARD POLICY** – At 6:30 p.m., Chairperson Amanda Hickman stated that the School Board would now hold a public hearing in order to consider approval of the following new school board policy - *Personal Technology and Social Media: Usage and Conduct for Lafayette County School District*. The public hearing was conducted with no public comment. Mr. Darren Driver moved to approve the new policy, as advertised. Mr. Tim Pearson seconded the motion, which was unanimously approved. The regular meeting resumed at this time. (School Board Policy Manual on file in district office)

- 4.03 **SCHOOL BOARD MOVES FROM SELF-FUNDED VOLUNTARY INSURANCE TO FULLY INSURED BENEFITS WITH THE STANDARD** – A motion was made by Mrs. Amanda Hickman to move from self-funded voluntary insurance to fully insured benefits with The Standard. Mr. Tim Pearson seconded the motion. The vote for approval was unanimous. Lance Braswell and Brad Hoard met with the School Board at their workshop held just prior to the meeting at which time Mr. Hoard gave a very informative presentation on the benefits of moving from self-funded voluntary insurance to fully insured benefits with The Standard. (See Workshop Minutes)
- 4.04 **TRIP REQUEST APPROVED** – Mr. Darren Driver moved to approve the trip request described below: *LHS Football Team to attend FCA Football Camp in Marianna, FL, July 17-29, 2014.* Mr. Tim Pearson gave the second. The vote for approval was unanimous.
- 4.05 **SCHOOL BOARD APPROVES REQUEST FROM LHS SOFTBALL BOOSTERS** – A request from the LHS Softball Boosters to make improvements to the batting cages located behind the Adult Education Building was presented for the Board's approval. Following discussion, Mr. Darren Driver moved to approve the request. Mrs. Reba Trawick gave the second, which was unanimously approved.
- 4.06 **LHS STUDENT HANDBOOK APPROVED BY SCHOOL BOARD** - The 2014-2015 LHS Student Handbook was presented by Stewart Hancock, LHS Principal. Mr. Hancock reviewed the revisions to the handbook. Board members were given the opportunity to ask questions. Following discussion, Mr. Tim Pearson moved to approve the 2014-2015 LHS Student

Handbook. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (LHS Student Handbook on file at LHS and district office)

4.07 **BILLS APPROVED FOR PAYMENT** – The bill list, as presented ready for payment, was unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Tim Pearson. (Bill list on file with Supplemental Minutes)

4.08 **BUDGET AMENDMENTS APPROVED** – The budget amendments named below were unanimously approved on a motion by Mr. Tim Pearson and a second by Mr. Darren Driver:  
*Contracted Program Fund No. 8.*

**5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 LHS Discipline Report. The School Board reviewed the LHS Discipline Report for the month, as prepared by Mr. Josh Akers, LHS Dean. There were 20 total referrals from 5/9/2014 – 6/5/2014. Discipline offenses broken down by offense type were also included in the report.

5.03 Purchase Orders.

5.04 Financial Statement.

**ADJOURNMENT**

With business complete, the meeting was adjourned following a motion by Mrs. Reba Trawick and a second by Mr. Darren Driver.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**SPECIAL SESSION, JUNE 30, 2014**

The Lafayette County School Board convened in special session on Monday, June 30, 2014 at 12:00 noon. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Reba Trawick, Member, was absent.

**CALL TO ORDER**

Mrs. Amanda Hickman called the special school board meeting to order. Mr. Darren Driver gave the invocation and Superintendent Robert Edwards led the Pledge to the Flag.

**CITIZEN INPUT**

There was no citizen input.

**RECOGNITIONS/PRESENTATIONS**

**RESOLUTION** – Presentation of Resolutions was postponed until the July 15, 2014 school board meeting.

**1. ADOPTION OF AGENDA**

The agenda was unanimously adopted following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver.

**2. CONSENT ITEMS**

A motion was made by Mr. Darren Driver to approve all consent items as recommended by Superintendent Edwards. Mrs. Amanda Hickman seconded the motion. The vote for approval was unanimous. These items are listed below:



- 2.01 Personnel: (a) Recommendations – Instructional – Approved Susan Morgan for the position of Allied Health Assisting Teacher at Lafayette High School for the 2014-2015 school year.

Approved Carla Jones for a teaching position (Middle Grades Science and High School Chemistry) at Lafayette High School for the 2014-2015 school year.

Approved the individuals named below for teaching positions at Lafayette Elementary School for the 2014-2015 school year:

Dawn Yeager – Kindergarten

Annie Day – Third/Fourth Grade position (pending class enrollment per grade)

Kelsey Land – Fourth Grade

- 2.02 Approved signatures for internal accounts for LES and LHS for the 2014-2015 school year. (List of internal account signatures on file in district office)
- 2.03 Approved NEFEC Resolution, Main Contract, and Contract Attachments (with the exception of Contract Attachment #15-032-A13 – Employee Benefits Program Services) for the 2014-2015 school year. (Contracts on file in district office)
- 2.04 Approved 2014-2015 FDLRS Project Application. (Project Application on file in district office)
- 2.05 Approved requests for the following student to attend school in Columbia County for the 2014-2015 school year: Brad Sullivan.
- 2.06 Approved request for the following student to participate in the dual enrollment program at NFCC for the 2014-2015 school year: Ashleigh Brantley
- 2.07 Approved 2014-2015 Project Application: Title III, Part A: English Language Acquisition. (Project Application on file in district office)

### **3. ACTION ITEMS**

- 3.01 **SCHOOL BOARD APPROVES PAYMENT OF FSBA DUES** – Mr. Tim Pearson moved to approve payment of the Florida School Board Attorneys Association (FSBAA) 2014 annual dues in the amount of \$450.00. Mr. Jeff Walker gave the second, which was unanimously approved.
- 3.02 **FUNDRAISING ACTIVITIES APPROVED FOR 2014-2015 SCHOOL YEAR** – A list of fundraising activities for LES and LHS for the 2014-2015 school year was presented for the

School Board's approval. Following review and discussion, all fundraising activity requests were unanimously approved on a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. (List of fundraising activities on file in district office)

**3.03 SCHOOL BOARD APPROVES ITEMS TO BE REMOVED FROM ACTIVE INVENTORY –Mr.**

Darren Driver moved to approve a list of items, including the items added to the list today, to be removed from active inventory. It was noted that these items are not repairable and/or are obsolete. It was also noted that some items are missing and that a report has been filed with the School Resource Officer. Mr. Jeff Walker seconded the motion to remove these items from active inventory. Motion carried unanimously. (List of items removed from active inventory is on file in district office)

**3.04 SCHOOL BOARD TO REQUEST ASSISTANCE FROM DEPT. OF TRANSPORTATION –** On a

motion by Mr. Darren Driver and a second by Mr. Jeff Walker, the School Board unanimously approved to send a letter to the Department of Transportation requesting assistance in reviewing traffic safety issues at the intersection of Hwy 53 and Hwy 27/20 near the Buckville Convenience Store. It was noted that this is a very busy intersection with no posted speed limits. Several serious/fatal accidents have occurred at this intersection in the past few years.

**3.05 BILLS APPROVED FOR PAYMENT –** The bill list, as presented ready for payment, was unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

**3.06 BUDGET AMENDMENTS APPROVED –** The budget amendments named below were unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Jeff Walker:


*General Fund No. 7; Contracted Program Fund No. 9; Food Service Fund No. 3; and CO & DS No. 2.*

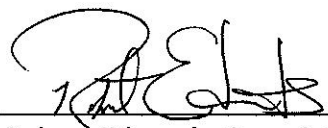
**3.07 REVISED SCHOOL CALENDAR IS APPROVED** – The revised School Calendar and Twelve Month Calendar for the 2014-2015 school year was presented for School Board approval. Superintendent Edwards explained that there was only one proposed revision. The teacher records day originally scheduled for April 3, 2015 will be moved to March 20, 2015 (the Friday before Spring Break). Spring Break will remain as approved earlier. The revised calendars were unanimously approved on a motion by Mr. Darren Driver, with a second by Mr. Jeff Walker. (School Calendar and Twelve Month Calendar on file in district office)

**3.08 SCHOOL BOARD APPROVES PROJECT APPLICATION** – Mr. Tim Pearson moved to approve the following project application for the 2014-2015 school year: Race to the Top Career and Technical Education (CTE) Science, Technology, Engineering, and Mathematics (STEM) Program expansion in Florida’s Rural Local Educational Agencies (LEA’s). Mr. Darren Driver gave the second. The vote for approval was unanimous.

**ADJOURNMENT**

With business complete, the meeting was adjourned at 12:40 p.m., following a motion by Mr. Jeff Walker and a second by Mr. Darren Driver.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board