

MINUTES
LAFAYETTE COUNTY SCHOOL BOARD
ORGANIZATIONAL MEETING
NOVEMBER 18, 2014

The Lafayette County School Board held its organizational meeting on Tuesday, November 18, 2014 at 5:30 p.m. with the following present: Mr. Robert Edwards, Superintendent of Schools; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Marion McCray, Member; Mrs. Amanda Hickman, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

CALL TO ORDER

Superintendent Edwards called the meeting to order for the purpose of organizing for the 2014-2015 school year. Mr. Darren Driver gave the invocation and Superintendent Robert Edwards led the Pledge of Allegiance to the Flag.

OATH OF OFFICE ADMINISTERED TO SCHOOL BOARD MEMBERS

Ms. Leenette McMillan-Fredricksson administered the Oath of Office to Darren Driver, School Board Member, District 1; Marion McCray, School Board Member, District 3; and Taylor McGrew, School Board Member, District 5.

ELECTION OF CHAIRPERSON

Superintendent Edwards asked for a motion to open nominations for school board chairperson. Mr. Darren Driver moved to open nominations for school board chairperson. Mr. Darren Driver made the motion that Mrs. Amanda Hickman serve as Chairperson for the 2014-2015 school year. With no further nominations, Mr. Taylor McGrew moved that nominations cease. Mrs. Amanda Hickman was unanimously elected to serve as Chairperson for the 2014-2015 school year.

ELECTION OF VICE CHAIRPERSON

Superintendent Edwards asked for a motion to open nominations for school board vice-chairperson. Mr. Taylor McGrew moved to open nominations for school board vice-chairperson. Mr. Darren Driver nominated Mr. Jeff Walker to serve as Vice Chairperson for the 2014-2015 school year. With there being no further nominations, Mrs. Amanda Hickman moved that nominations cease. The School Board unanimously elected Mr. Jeff Walker to serve as Vice Chairperson for the ensuing year.

TIME AND DATE SET FOR REGULAR MEETINGS

The Superintendent asked for a motion for the time and date for regular school board meetings for the 2014-2015 school year. Mrs. Amanda Hickman made a motion that the regular monthly school board meeting be held on the third Tuesday of each month beginning at 6:00 p.m. unless changed due to holidays or emergency situations. Mr. Taylor McGrew seconded the motion, which was unanimously approved.

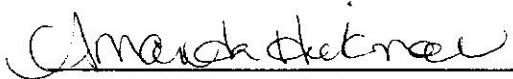
MARION MCCRAY TO SERVE AS LEGISLATIVE LIAISON ON FSBA LEGISLATIVE COMMITTEE – Superintendent Edwards advised that the Florida School Boards Association Legislative Committee has requested that we select a Legislative Liaison and an alternate to serve on the FSBA Legislative Committee. Mr. Taylor McGrew nominated Mrs. Marion McCray to serve on the FSBA Legislative Committee. With no further nominations, Mr. Darren Driver moved that nominations cease. Mrs. Marion McCray was unanimously approved to serve as Legislative Liaison on the FSBA Legislative Committee.

TAYLOR MCGREW APPROVED AS ALTERNATE TO SERVE ON FSBA LEGISLATIVE

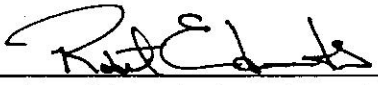
COMMITTEE – Mr. Jeff Walker nominated Mr. Taylor McGrew to serve as an alternate Legislative Liaison on the Florida School Boards Association Legislative Committee. With no further nominations, Mrs. Marion McCray moved that nominations cease. Mr. Taylor McGrew was unanimously approved to serve as an alternate Legislative Liaison on the FSBA Legislative Committee.

ADJOURN

With organization business complete, Mrs. Marion McCray moved to adjourn. Mr. Darren Driver gave the second, which was unanimously approved.


Amanda Hickman, Chairperson

ATTEST:


Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, NOVEMBER 18, 2014

The Lafayette County School Board convened in regular session, November 18, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Jeff Walker, Vice-Chair; Mr. Darren Driver, Member; Mrs. Marion McCray, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m.

CITIZEN INPUT

There was no citizen input today.

RECOGNITIONS/PRESENTATIONS

STUDENT OF THE MONTH - The students named below were recognized for being selected *Student of the Month* for November 2014:

LES (K-2) – Elder Santiago
LES (3-5) – Jasmine Yetton

LMS – Blake Adams
LHS – Ana Palomino

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

1. ADOPTION OF AGENDA

Mrs. Amanda Hickman asked for a motion to adopt the agenda. Superintendent Edwards advised that Action Item 4.04 (*Collegiate High School Program Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Lafayette County*) had been withdrawn from the agenda. Mrs. Hickman also noted an addendum to the regular agenda.

Mrs. Marion McCray moved to adopt the agenda including the addendum. Mr. Taylor McGrew gave the second, which was unanimously approved.

2. APPROVAL OF MINUTES

The Minutes of the October 21, 2014 school board meetings were unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Minutes to be typed in Minute Book)

3. CONSENT ITEMS

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Jeff Walker. The items are described below:

3.01 Personnel: (a) Approved requests for "illness in the line of duty" leave from the employees named below:

Alma Huerta Dominguez, Teacher, for 1 hour on October 29, 2014
Frances Swords, Food Service Worker, 13 hours for Oct. 16 and Oct. 17, 2014
Margarett Castillo, Custodian, 8 hours on October 8, 2014
Joyce Pittman, Food Service Worker, 4 hours on October 21, 2014

(b) Approved request from Charlene Driver, Bus Driver, for a leave of absence.

(c) Resignations – Accepted letter of resignation from Reba Hurst, Food Service Manager, effective November 14, 2014.

Accepted resignation from Joyce Pittman, Food Service Worker, effective November 10, 2014.

(d) Recommendations – Instructional – Approved the instructional personnel listed below as substitute teachers in the Alternative Education Program at Lafayette High School:

James Blankenship
Daryl Fletcher
Lori Sadler

Recommendations – Substitute Worker – Approved Barbara Folds as a substitute food service worker and substitute custodian for the remainder of the 2014-2015 school year.

- 3.02 Approved request for Garrett Hunt to attend school in Lafayette County for the remainder of the 2014-2015 school year.

4. **ACTION ITEMS**

- 4.01 **SCHOOL BOARD APPROVES PAYMENT OF FLORIDA ASSOCIATION OF SCHOOL ADMINISTRATORS ANNUAL DUES** – This item was tabled at the last meeting. Board members had requested more information on membership benefits and services provided by FASA. Following discussion, Mr. Taylor McGrew moved to approve payment of the Florida Association of School Administrators annual dues in the amount of \$220.00. Mr. Darren Driver gave the second, which was unanimously approved.
- 4.02 **PUBLIC HEARING – ADOPTION OF NEW SCHOOL BOARD POLICY** – At 6:30 p.m., Chairperson Amanda Hickman advised that the School Board would now hold a public hearing in order to consider approval of the following new school board policy - *Student Drug Testing*. Mr. Taylor McGrew stated that he had several procedural type questions regarding implementation of this new policy. Board Attorney, Leenette McMillan-Fredriksson, addressed Mr. McGrew's concerns and referred the Board to *IX Program Operating Procedure*, which states that the Superintendent of Schools shall establish operating procedures to implement this policy. Other public comments concerning how students would be selected for testing, costs involved, etc. were addressed. Superintendent Edwards stated that both students and parents will be made aware of the Student Drug Testing policy and operating procedures prior to implementation. Mr. Darren Driver moved to approve the new policy as advertised. Mr. Jeff Walker seconded the motion, which was unanimously approved.

The regular meeting resumed at this time. (School Board Policy Manual on file in district office)

- 4.03 **REVISIONS TO SCHOOL BOARD POLICY** – Following discussion, revisions to the following school board policy were unanimously approved for advertising: *Electronic Records, Signatures, and Funds Transfers*. This action was taken on a motion by Mrs. Marion McCray and a second by Mr. Darren Driver. A public hearing will be held on this matter at the next regular school board meeting. (School board policies on file in district office)
- 4.04 **COLLEGIATE HIGH SCHOOL PROGRAM AGREEMENT** – As noted at the beginning of the meeting, Superintendent Edwards withdrew this item from the agenda.
- 4.05 **TRIP REQUEST APPROVED** – A request for the eighth grade class to attend 8th Grade Grad Nite at Busch Gardens in May 2015 was presented for the Board's approval. LHS Principal, Stewart Hancock, stated that eighth grade teachers were using this trip as an incentive for students to attend school, excel in the classroom, and maintain positive behavior. Discussion followed. Noting the expenses associated with the annual eighth grade trip to Washington, D.C., board members expressed concern about the financial burden another trip may place on parents. Another item of concern was the criteria that a student must meet in order to be allowed to go on the trip. After much discussion, Mr. Taylor McGrew moved to approve the trip request. Mr. Darren Driver gave the second. Mr. Jeff Walker and Mrs. Marion McCray voted yea. Mrs. Amanda Hickman voted nay. Motion carried. Mr. Hancock stated that he would have the eighth grade teachers come to the next school board meeting to address the concerns expressed by the Board.

- 4.06 **JIM DAVIS, CPA, PRESENTS INTERNAL ACCOUNTS AUDIT** - The Internal Accounts Financial Statements and Independent Auditor's Report, as prepared by Mr. Jim Davis, CPA, for the fiscal year ended June 30, 2014, was presented for the School Board's approval. Mr. Davis stated that no new comments or recommendations were noted during the current year. He also stated that there is a high level of dedication among the bookkeepers at both schools in their efforts to assure that procedures are followed and the internal control system is working as designed. After discussion, Mrs. Marion McCray moved to approve the Internal Accounts Audit Report. Mr. Taylor McGrew gave the second, which was unanimously approved. (Internal Accounts Audit Report on file in district office)
- 4.07 **AMANDA HICKMAN TO SERVE AS REPRESENTATIVE ON SSDCC** - On a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker, Mrs. Amanda Hickman was unanimously approved to serve as Lafayette School District's representative on the Small School District Council Consortium.
- 4.08 **BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment after a motion by Mrs. Marion McCray and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)
- 4.09 **BUDGET AMENDMENTS APPROVED** – The budget amendments named below were unanimously approved on a motion by Mr. Taylor McGrew and second by Mrs. Marion McCray: *Contracted Program Fund No. 3 and General Fund No. 3.*
- 4.10 **SCHOOL BOARD APPROVES SHCOE PARALLEL PATH AFFILIATE AGREEMENT** – A Parallel Path Affiliate Agreement between Smart Horizons Career Online High School, LLC,

d/b/a Smart Horizons Career Online Education, and Lafayette School District was presented for review and approval by the School Board. LHS Principal, Stewart Hancock, was present to answer questions concerning the proposed agreement. Mr. Hancock explained that SHCOE operates Smart Horizons Career Online High School, a SACS accredited online high school in Pensacola, Florida. Mr. Hancock stated that SHCOE provides students the opportunity to receive both a career-based online high school diploma and a career certificate in the fields of early childhood education, transportation services, homeland security, protection services, office management, and food and retail customer service. Discussion continued concerning cost involved and how students would be selected to participate in this program. For those students who have been unable to pass the required state assessments for graduation, Mr. Hancock explained that this program would provide an avenue for them to earn a high school diploma.

Ms. McMillan-Fredriksson, Board Attorney, noted that the agreement states that should arbitration occur, such arbitration shall be conducted in Escambia County, Florida, and any decision rendered as a result thereof may be certified to and enforced in the First Judicial Circuit in and for Escambia County, Florida. She recommended that this statement be changed to state that such arbitration shall be conducted in Lafayette County, Florida, and enforced in the Third Judicial Circuit in and for Lafayette County, Florida. Board members agreed with her recommendation. Mr. Hancock stated that he would contact SHCOE to request that this change be made to the agreement. Mr. Taylor McGrew moved to approve the SHCOE Parallel Path Affiliate Agreement contingent upon their acceptance of the changes

requested by the School Board. Mr. Darren Driver seconded the motion. The vote for approval was unanimous. (Agreement on file in district office)

5. ITEMS FOR INFORMATION

5.01 Principal's Monthly Financial Report on Internal Funds.

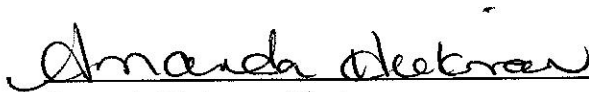
5.02 LHS Discipline Report. The School Board reviewed the LHS Discipline Report for the month, as prepared by Mr. Josh Akers, LHS Dean. There were 33 total referrals from 10/14/2014 – 11/10/2014. Discipline offenses broken down by offense type were also included in the report.

5.03 Purchase Orders.

5.04 Financial Statement.

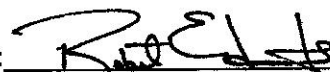
ADJOURNMENT

With business complete, the meeting was adjourned following a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
And Secretary to the School Board