

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

WORKSHOP, SEPTEMBER 19, 2017

The Lafayette County School Board met in workshop session on Tuesday, September 19, 2017 beginning at 5:00 p.m. In attendance were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Marion McCray, Vice-Chair, was unable to be present. It was noted that Marion will be having surgery tomorrow due to a broken leg. Also present were Mrs. Tammi Maund, Director of Financial Services; Mr. Stephen Clark, LES Principal; and Mr. Stewart Hancock, LHS Principal.

Mark Beach, Athletic Director, Meets With School Board

Mark Beach, LHS Athletic Director, met with the School Board to address questions and concerns regarding the district's athletic program. Some of the items of discussion are listed below:

Athletic Budget and Spending – Mr. Beach answered questions about how funds are distributed between sports teams. He noted that more funds are required for the football program due to the expense of keeping all equipment up to standards. The cost of officials was also mentioned noting that officials for soccer games are a greater expense than for other sports. Board members stated that they would like to see a line by line printout of what is paid by the athletic department and what is paid by the school district.

Athletic Booster Clubs and Concession Stand Earnings – Mr. Beach informed the school board that money generated through concession stands does not run through LHS internal accounts. Concessions are sponsored by booster clubs. They are responsible for stocking the concession stands and the money collected goes to the booster club. An exception to this is band and soccer. Their concession earnings are run through internal accounts. Separating booster club accounts from the school's internal accounts was discussed noting that the school district has no control over how booster clubs spend their money. It was suggested that Mr. Beach talk with booster club members about the various needs of our student athletes.

Rotation of Uniforms & Fundraising – Mr. Beach stated that he did not believe there was any set rotation for the purchase of new uniforms. The head coach makes the decision about requesting new uniforms. Booster clubs support teams and will sometimes purchase uniforms if the school does not. Mr. Beach talked about having fundraising activities to raise money for sports teams, especially those that do not have an active booster club.

Equal Court Time for Basketball Practice – Allowing C-Teams more access to the gym for practice was discussed noting that most of their practices are held on the outside courts. It was agreed that scheduling can be difficult when trying to get all teams (C-Team boys & girls, JV boys & girls, and Varsity boys & girls) time in the gym. Mr. Beach stated that he will relay this concern to the coaches as they get together to make the practice schedule.

Adjourn

The workshop was adjourned at 5:58 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, SEPTEMBER 19, 2017

The Lafayette County School Board convened in regular session, Tuesday, September 19, 2017 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Darren Driver, Member, Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Marion McCray, Vice-Chair, was unable to be present. Marion will be having surgery tomorrow due to a broken leg. Administrators present were Tammi Maund, Director of Finance; Stewart Hancock, LHS Principal; and Stephen Clark, LES Principal.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

RECOGNITIONS/PRESENTATIONS

STUDENTS OF THE MONTH - The students named below were recognized for being selected

Student of the Month for September 2017:

LES (K-2) – Jaiden Parrish-McGraw	LMS – Kaitlyn Hernandez
LES (3-5) – Kamdyn Hewett	LHS – Alyssa Lancaster

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

LAFAYETTE COUNTY 4-H PROGRAM – Mrs. Janna Hart with the Lafayette County Extension Office, thanked the Superintendent, School Board and School Board Attorney for the support they have given the Lafayette County 4-H program. A lovely frame containing the signatures of all 4-H members was given to the school board as a token of their appreciation.

1. ADOPTION OF AGENDA

Mrs. Amanda Hickman advised that Action Item 4.08 (1) Personnel Recommendations – (Approval of Substitute Bus Driver), has been withdrawn from the agenda. She asked for a motion to adopt the agenda including the change as noted above. Following a motion by Mr. Darren Driver and a second by Mr. Taylor McGrew, the agenda was unanimously adopted by the School Board.

2. APPROVAL OF MINUTES

The Minutes of the August 15 and September 7, 2017 school board meetings were unanimously approved after a motion by Mr. Jeff Walker and second by Mr. Darren Driver. (Minutes to be typed in official Minute Book)

3. CONSENT ITEMS

Mr. Taylor McGrew moved to approve the consent agenda, as recommended by Superintendent Edwards. Mr. Darren Driver gave the second. The vote for approval was unanimous. These items are listed below:

- 3.01 Approved LES and LHS School Advisory Council members for the 2017-2018 school year. (List on file in district office)
- 3.02 Approved LES field trips for the 2017-2018 school year. (List on file in district office)
- 3.03 Approved Dual Enrollment Articulation Agreement between The District School Board of Suwannee County (River Oak Technical College) and the District School Board of Lafayette County. (Agreement on file in district office)
- 3.04 Approved NEFEC Resolution, Main Contract, and Contract Attachments for the 2017-2018 school year. (Agreements on file in district office)
- 3.05 Approved request for Savannah Shiver to participate in the dual enrollment program at NFCC for the 2017-2018 school year.

4. ACTION ITEMS

- 4.01 **SCHOOL BOARD APPROVES 8TH GRADE TRIP** – The eighth grade trip to Washington, D.C. and Pennsylvania was unanimously approved following a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. The trip is scheduled for March 9-15, 2018.
- 4.02 **SCHOOL BOARD APPROVES PAYMENT OF FASA DUES** – On a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker, payment of the Florida Association of School Administrators annual dues, in the amount of \$223.00, was unanimously approved.
- 4.03 **SCHOOL BOARD CONDUCTS PUBLIC HEARING** - At 6:30 p.m. Chairperson Amanda Hickman declared that the School Board would go into a public hearing to consider approval of revisions to the Student Progression Plan, as advertised. The public hearing was held at this time. Following discussion, with no concerns/comments being expressed, Mr. Taylor McGrew moved to approve revisions to the Student Progression Plan as advertised. Mr. Jeff Walker gave the second. Motion carried unanimously. The regular meeting resumed at this time. (Student Progression Plan on file in district office)
- 4.04 **FBLA FUNDRAISER REQUEST** – Mr. Darren Driver moved to approve the following fundraiser request submitted by the FBLA: *Sale of Ozark Delight Lollipops, Oct. 23-27, 2017 and Jan. 8-12, 2018.* Mr. Jeff Walker seconded the motion which was unanimously approved. (List of fundraiser requests on file in district office)
- 4.05 **LHS INTERNAL ACCOUNTS PROCEDURES** – Revisions to the Lafayette High School Internal Accounts Procedures were presented for the Board's review and approval. It was noted that most of the revisions come as recommendations from our current internal accounts auditor,

Mr. Gene Kish with Collins and Company. Following discussion, Mr. Taylor McGrew moved to approve the LHS Internal Accounts Procedures as revised. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Internal Account Procedures on file at LHS and district office)

4.06 INTERNAL ACCOUNTS AUDIT APPROVED BY SCHOOL BOARD – The Internal Accounts Audit Report for fiscal year ended June 20, 2017 was performed by Eugene Kish, CPA with Collins & Company. Mrs. Tammi Maund presented the audit report and reviewed the schedule of findings and responses listed in the audit. Mrs. Maund has met with the appropriate school staff and administration to discuss and review procedures to be followed to address and correct the audit findings cited in the report. Following discussion, Mr. Jeff Walker moved to approve the Internal Accounts Audit Report for fiscal year ended June 30, 2017. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Internal Accounts Audit Report on file in district office)

4.07 BEST AND BRIGHTEST TEACHER SCHOLARSHIP PROGRAM – Superintendent Edwards presented information regarding the Best and Brightest Teacher Scholarship Program which is administered by the Department of Education. To be eligible for the scholarship in the amount of \$6,000, a classroom teacher must have a composite score at or above the 80th percentile on either the SAT or the ACT based on the National Percentile Ranks in effect when the teacher took the assessment and have been evaluated as highly effective in the school year immediately preceding the year in which the scholarship will be awarded, unless the classroom teacher is newly hired by the school board and has not been evaluated.

For 2017-2018, section 1012.731 Florida Statutes, requires that each district school board determine the eligibility of classroom teachers who qualify for the teacher scholarship. Mr. Edwards added that each district school board should review the statute and make its own decision regarding eligibility questions. Following a lengthy discussion, Mr. Jeff Walker made the motion that all classroom teachers, teachers on special assignment who provide classroom instruction, guidance counselors, and deans be allowed to apply for the Best and Brightest Teacher Scholarship Program provided they have the required ACT/SAT score and have been evaluated as highly effective in the preceding school year. Mr. Darren Driver seconded the motion. The vote for approval was unanimous.

4.08 SCHOOL BOARD APPROVES PERSONNEL RECOMMENDATIONS – Superintendent Edwards presented the following personnel recommendation for the School Board’s approval:

Recommendation – Volunteer Coach – Approve Ryan Vervisich to serve as a volunteer assistant coach (Soccer Program) for the 2017-2018 school year. The Superintendent’s recommendation was unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker.

4.09 SCHOOL BOARD MEMBER APPROVED TO SERVE ON VALUE ADJUSTMENT BOARD – On a motion by Mr. Darren Driver and a second by Mrs. Amanda Hickman, Mr. Jeff Walker was unanimously approved to serve on the Lafayette County Value Adjustment Board. It was noted that the Value Adjustment Board will meet on Tuesday, October 3, 2017 at 12:00 noon in the County Commissioner Meeting Room at the County Courthouse.

4.10 BUSINESS OWNER APPROVED TO SERVE ON VALUE ADJUSTMENT BOARD – Mr. Darren Driver moved to approve John Hewett, of J & J Gas, to serve on the Lafayette County Value Adjustment Board. Mr. Taylor McGrew gave the second. The vote for approval was unanimous.

4.11 BILLS APPROVED FOR PAYMENT – The bill list was unanimously approved for payment on a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

4.12 BUDGET AMENDMENTS – Mrs. Tammi Maund advised that there were no budget amendments today.

5. ITEMS FOR INFORMATION

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 LHS Sponsors/Coaches/Advisors for 2017-2018 (updated list).

5.03 Purchase Orders.

5.04 Financial Statement.

5.05 Revisions to School Calendar – Superintendent Edwards advised that the school calendar will be revised. During Hurricane Irma the district missed a total of 5 instructional days and 1 professional learning day. The Commissioner of Education authorized a waiver of up to two days of instructional time as a result of required school closures due to Hurricane Irma. In order for the district to meet its required instructional hours two of the Professional Learning Days (Oct. 27, 2017 and March 19, 2018) are now going to be a regular school day for students. The Early Release Day scheduled on December 20, 2107 will now be a regular school day for students. Teacher record days will remain basically the same for LES teachers; LHS teachers will participate in professional learning activities for a portion of the teacher records day. Board members were in agreement with these revisions and Mr. Edwards stated that he has reviewed the changes with LEA President, Jamie Fike. A revised school calendar will be prepared and posted on the district website.

5.06 LHS Assistant Principal Position – Superintendent Edwards reported that we have had very little interest in the vacant LHS Assistant Principal position. He stated that in order to attract the interest of quality applicants, we need to look at making changes to the Administrative Salary Schedule - Level I Assistant Principal position.

5.07 Tribute to Mrs. Dorothy Hart – Mr. Taylor McGrew reported that he is getting everything together to complete this project. A picture of Mrs. Hart, along with other memorabilia, will be placed in the gym lobby in honor of her many years of service as a teacher and coach. The School Board adopted a resolution several years ago naming the LHS Gym after Mrs. Hart.

5.08 Walking Track at LES – Mr. Darren Driver asked about the condition of the walking track at LES. LES Principal Stephen Clark stated that there are a few uneven spots in the track but he did not think it was unsafe for students.

6. CITIZEN INPUT

There was no citizen input today.

ADJOURNMENT

With business complete, Mr. Jeff Walker made the motion to adjourn the meeting. Mr. Darren Driver gave the second. The meeting was adjourned at 8:15 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board